

University of Cambridge

COUNCIL

The Vice-Chancellor requests a meeting of the Council in the Council Room, The Old Schools, at 10.15 am on Monday 22 April 2013. Coffee will be available beforehand.

Circulated: 16 April 2013

The Spring strategic meeting of the Council will follow at 12.30pm (for lunch) in the University Centre.

AGENDA

UNRESERVED BUSINESS

PART A: PRELIMINARY, LEGISLATIVE AND STRAIGHTFORWARD BUSINESS

A1 Declarations of Interest

Members of the Council are asked to declare any personal or prejudicial interests.

A2 Minutes

The unconfirmed minutes of the meeting held on 18 March 2013 are circulated.

The Council is asked to confirm the Minutes.

A3 Matters arising

Joint Report of the Council and the General Board on the Review of IT Infrastructure and Support

The Council is invited to consider a revised timetable for the consideration of remarks made in Discussion and a Council response with the associated implications for the ballot timetable. A paper is circulated.

A4 Procedure of the Council

(a) To approve arrangements for the chairing of agenda items

It is proposed that the Vice-Chancellor should chair the entire meeting. A member of the Council who wishes to propose a different allocation of items between the Vice-Chancellor and the Deputy Chair is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

(b) To approve confirmed business starred as straightforward

A member of the Council who wishes a starred item to be discussed at the meeting is requested to inform the Registry or the Head of the Registry's Office before the start of the meeting.

The Council is asked to approve matters for decision set out in the confirmed starred items.

Starred items are included in the agenda (rather than inclusion in a Circular or by reference to the Business Committee) only if it is believed that the business is of sufficient significance that there could be need for discussion at the meeting (or exceptionally if there is particular urgency about an item of straightforward business).

***(c) Council Circulars**

To note the issue and approval (or proposed issue and potential approval) of the following:

Circular	Issue	Approval
8/13	15 March	25 March
9/13	22 March	3 April (exceptionally)
10/13	12 April	22 April

A5 Vice-Chancellor's Report

The Vice-Chancellor will report further **only** on those items on the following list which are **bold** and unstarred (either on the agenda or, in advance, at the request of members of the Council); other matters are for information only.

- * (a) The QAA has submitted to the Vice-Chancellor the key findings of its recent institutional review visit to the University. The draft report, which will be submitted to the Vice-Chancellor in due course, will confirm that:
 - the academic standards of the institution's awards meet UK expectations for threshold standards.
 - the quality of student learning opportunities meets UK expectations.
 - the enhancement of student learning opportunities meets UK expectations.
 - the quality of the institution's information about learning opportunities meets UK expectations.
- * (b) Dame Barbara Stocking DBE, until recently the Chief Executive of Oxfam GB, has been elected President of Murray Edwards College with effect from 15 July 2013.
- * (c) Mrs Nicola Padfield has been elected Master of Fitzwilliam College with effect from 1 October 2013.
- * (d) Professor Richard Penty has been elected Master of Sidney Sussex College with effect from July 2013
- * (e) John Hanselman has informed the Board of Cambridge in America that he will retire from the post of Executive Director of Cambridge in America with effect from 31 July 2013. The Board has begun the process of looking for a successor.

- * (f) The Guild of Benefactors' Ceremony took place on 20 March 2013.
- * (g) The Vice-Chancellor participated in a Russell Group delegation to Brussels on 21 March 2013.
- * (h) The PublicHealth@Cambridge Research Network was launched on 25 March 2013.
- * (i) There was a Cambridge Conservation Initiative event on 2 April 2013, attended by, *inter alia*, His Royal Highness The Duke of Edinburgh.
- * (j) The Vice-Chancellor attended a meeting of the International Association of Research Universities Presidents in Singapore on 8-9 April 2013.
- * (k) The Vice-Chancellor delivered the Richard Larkins oration at Monash University, Melbourne on 11 April 2013.
- * (l) The Vice-Chancellor was in Hong Kong from 15-21 April 2013.

***A6 Council, legislative and comparable matters**

Council Work Plan 2012-13

The updated Work Plan is attached to this agenda.

The Registry or the Head of the Registry's Office will answer any questions.

A7 General Board

The unconfirmed minutes of the General Board's meeting on 6 March 2013 are circulated. Attention is drawn to the matter listed on the coversheet. There are no matters for the Council's decision.

The Vice-Chancellor is Chairman of the General Board. Dr Bampos, Dr Good and Dr Padman are members.

PART B: MAIN BUSINESS

**B1 University Finance
(a) Draft Allocations and Budget Report 2013-14**

A draft Report is circulated. The Senior Pro-Vice-Chancellor will report. A final Report will be brought back to the Council at its meeting on 20 May 2013 for final consideration and signature.

(b) Planning and Resources Committee

The minutes of the meeting of the Planning and Resources Committee held on 27 March 2013 are circulated. Attention is drawn to the matters listed on the cover sheet all of which are for discussion and to note. There are no matters for the Council's decision.

The 2012 Annual Report of the Energy and Carbon Reduction Project is circulated with the papers (Minute 5125 refers).

The Senior Pro-Vice-Chancellor chairs the Committee. Professor Lethbridge, Professor Yates, Dr Cowley and Ms Old are members.

B2 The Higher Education Funding Council for England's (HEFCE) annual assessment of institutional risk

Based on accountability returns submitted for 2011-12, the HEFCE's overall assessment is that the University 'is not at higher risk'. The Chief Executive's letter to the Vice-Chancellor is formally submitted to the Council, as required by the HEFCE.

B3 North West Cambridge Project.

The Pro-Vice-Chancellor for Institutional Affairs will provide a progress report.

B4 University Employment Human Resources Committee

The Human Resources Committee will have met on 18 April. The minutes will be circulated for the May meeting of the Council.

The Pro-Vice-Chancellor for Institutional Affairs chairs the Committee and will report on any urgent matters. Professor Karet is a member.

UNIVERSITY OF CAMBRIDGE

COUNCIL

COUNCIL WORK PLAN 2012-3

The following timetable sets out those matters which the Council considers in accordance with an annual schedule. Dates, in some cases, are determined by reporting schedules; in others they are indicative. The work plan is updated for each ordinary meeting of the Council to take account of emerging issues.

MICHAELMAS TERM 2012

24 September 2012
(morning)

Ordinary meeting

Annual Report of the Council – first draft - **done**
Confirm Standing Orders, Code of Practice, Statement of Primary Responsibilities, Statement of Corporate Governance - **done**
Approve outline Council workplan for forthcoming academical year. - **done**

24 and 25 September 201

Strategic meeting

Residential: at the Marriott Hotel, Huntingdon. Topics will include strategic financial planning, including the North West Cambridge Project and fundraising.

22 October 2012

Ordinary meeting

Review conclusions from strategic meeting – **done**
Annual Report of the Council – second draft - **done**
North West Cambridge project update and Report to the Regent House – **done**
Fundraising in the Collegiate University - **deferred**
Honorary Degree nominations for the calendar year immediately following, and preliminary proposals for the year after (if available; otherwise in November) - **done**.
Receive and approve the recommendations of the Nominating Committee for External Members of the Council (if available; otherwise in November). – **done**
Review of IT infrastructure and support – **done**

26 November 2012

Ordinary meeting

Annual Report of the Council – sign off for publication
–**done**

Consider and approve Financial Statements for
publication - **done**

Receive consider and publish General Report to the
Council- **done**

Response to Board of Scrutiny report - **done**

17 December 2012

Ordinary meeting

*The biennial half election of members of the Council in
classes (a), (b) and (c) will have taken place. Induction
of new members takes place separately.*

ACCMEN's report of appointment of Council members
to Council committees and other bodies – **done**

LENT TERM 2013

21 January 2013

Ordinary meeting

*First meeting of new members in classes (a), (b), (c)
and (e)*

Confirm dates of Council meetings (as approved by
the Business Committee) for the forthcoming
academical year – **done**

Office of External Affairs and Communications: annual
report – **done**

18 February 2013

Ordinary meeting

Confirm date of the September Strategic Meeting –
Done at the January meeting

18 March 2013

Ordinary Meeting

Preliminary discussion of University budget for the
forthcoming financial year – **done**

Stage C designs of the various Phase 1 lots in North
West Cambridge (strategic discussion) – **done**

Update on the working of the Human Remains
Working Group - **done**

EASTER TERM 2013

22 April 2013

Ordinary Meeting

Draft Budget and Allocations Report 2013-14 – **in agenda**

22 April 2013

Strategic Meeting

In Cambridge. Agenda circulated with the papers

20 May 2013

Ordinary Meeting

Budget and Allocations Report 2013-14 – conclude consideration, sign and publish

Report from CUP

Strategic meeting – review conclusions

17 June 2013

Ordinary Meeting

Last meeting of outgoing student members

Preliminary discussion of programme for September strategic meeting

Preliminary draft of Council workplan for the next academical year

Report from Cambridge Assessment

LONG VACATION 2013

15 July 2013
(long meeting)

First meeting of new student members

Initial review of Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance

Receive Board of Scrutiny Annual Report

Revised workplan for the next academical year

The Deputy Chairman chairs.

The Vice-Chancellor's annual report to the Council

Consideration of the Council's priorities for the forthcoming academical year

23 September 2012
(morning)

Ordinary meeting

The Council's Annual Report 2012-13 – first draft.

Confirm or revise Standing Orders, Code of Practice, Statement of Primary Responsibilities and Statement of Corporate Governance

September 2013 (dates to be determined)

Strategic Meeting: provisional

Residential: out of Cambridge; place to be determined. Topics to be determined.

MICHAELMAS TERM 2013 (FORWARD LOOK)

21 October 2013

Ordinary Meeting

Strategic meeting September 2013 - consider conclusions.

The Council's Annual Report 2012-13 – second draft
Receive draft General Board Report to the Council for 2012-13

Honorary Degree nominations 2013 and preliminary proposals for 2014.

25 November 2013

Ordinary Meeting

Consider and approve Financial Statements 2012-13.

Sign Annual Report of the Council 2012-13; receive, consider and publish General Board Report to the Council 2012-13

16 December 2013

Ordinary Meeting

The minutes and associated papers of the Finance Committee, Audit Committee, Planning and Resources Committee and Human Resources Committee are brought to the Council at the earliest convenient opportunity following those Committees' meetings. Business Committee minutes are brought to the Council when there is a meeting in the week immediately preceding the Council's meeting; they otherwise go in Council circulars. Most other Committee minutes go in Council circulars.

The minutes and associated papers of the General Board are brought to the Council at the earliest convenient opportunity following the Board's meetings.

There is a progress report on the North West Cambridge Project at every meeting.

There are termly reports from CUDO. These are scheduled to fit with other business.

KAA

Updated April 2013